

## Application for Admission

### 2014 Ritsumeikan Summer Japanese Program 2

**Please submit your completed application to:**  
**International Center at Kinugasa Campus**  
 Ritsumeikan University  
 56-1, Toji-in, Kita-machi, Kita-ku, Kyoto 603-8346  
 JAPAN  
 Tel: +81-75-465-8230  
 Fax: +81-75-465-8160  
 E-mail: rsjprwjp@st.ritsumei.ac.jp

Attach Photo

3 x 4 cm

(Please attach with glue)

#### 1. PERSONAL INFORMATION

Family Name <small>(ふりがな)</small>	First	Middle
Date of Birth <small>Year      Month      Day</small>	Gender <input type="checkbox"/> M <input type="checkbox"/> F	Nickname
Place of Birth	Nationality	Home City
Mailing Address		Tel:
Postal code:		Fax:
Valid until:		E-mail:
Permanent Address		Tel:
Postal code:		Fax:
Valid until:		E-mail:
Emergency Contact		Tel:
		Fax:
Postal code:		Relationship:

#### 2. EDUCATIONAL BACKGROUND

##### SCHOOL AND UNIVERSITY RECORD

List in order, the high schools, colleges and/or universities you have attended or are currently attending, beginning with the institution you attended most recently. Please attach original transcript and original certificate of enrollment from the institution you are currently attending.

Institution	Location	Area of Study/Major	Period of Study
			(from - to)
			(from - to)
			(from - to)

Please indicate your academic year at your home institution at the time of the commencement of the RSJP2.

Year Level:  1st     2nd     3rd     4th     Other: \_\_\_\_\_

When is your (expected) date of graduation from your home institution? \_\_\_\_\_ (year) \_\_\_\_\_ (month)

*If you are unable to provide the transcript, please list all the courses you have taken toward your major and minor course of study.*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**JAPANESE LANGUAGE COURSES IN PROGRESS OR COMPLETED**

List the following information for each formal Japanese language course you have or will have completed.  
(Please continue on a separate sheet if necessary.)

**Example:**

CLASS NAME	CLASS HOURS	FROM / TO	INSTITUTION
Japanese 101	100	Sept.08/April 09	University of _____
CLASS NAME	CLASS HOURS	FROM / TO	INSTITUTION
	<b>TOTAL HOURS:</b>	<b>TOTAL MONTHS:</b>	

If you have studied Japanese outside of university (such as in high school or at a language school,) please list the course(s) you have taken including hours of study and the name of the institution.

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Please list all the textbooks you have used, indicating the chapters of each book you have completed.  
(Please continue on a separate sheet if necessary.)

TEXTBOOK NAME	COMPLETED CHAPTERS

**JAPANESE LANGUAGE PROFICIENCY**

Please check the appropriate boxes to indicate your Japanese language proficiency.

- I can write and read Hiragana and Katakana.  
 I can neither write nor read Hiragana and Katakana  
 Other( \_\_\_\_\_ )

	Excellent	Good	Fair	Poor
Speaking Ability				
Listening Ability				
Reading Ability				
Writing Ability				

**JAPANESE LANGUAGE PROFICIENCY TEST** conducted by Japan Foundation/JEES (Japan Educational Exchanges & Services) - If you have taken this TEST, please attach a copy of the test result report(s).

**Old JLPT :**     Level 1         Level 2         Level 3         Level 4  
 (Score \_\_\_\_\_) (Score \_\_\_\_\_) (Score \_\_\_\_\_) (Score \_\_\_\_\_)

**New JLPT:**     N1             N2             N3             N4             N5  
 (Score \_\_\_\_\_) (Score \_\_\_\_\_) (Score \_\_\_\_\_) (Score \_\_\_\_\_) (Score \_\_\_\_\_)

◆ **SHORT ESSAY** ◆

In order to give us an idea of your language proficiency, please **hand-write two short essays in Japanese** on the following topics, without enlisting the help of another person. One essay should be about Topic #1, and another should be about Topic #2 or #3. Topics #2 and #3 are for advanced level students, so if you find them too difficult, you do not have to write them.

**Topic #1.** What would you like to do in Japan? (Please write at least 200 characters)

**Topic #2.** How is Japan understood or seen in your country? Please explain using examples.  
(Please write about 300 characters)

**Topic #3.** What kind of things about your country would you like to tell to Japanese people? Please write in detail.  
(Please write about 300 characters)

Note:

- 1. This essay will not affect the outcome of your application for the RSJP2.
- 2. You may use a dictionary, but make sure that you complete an essay within 30 minutes.
- 3. You are not required to write an essay if you do not have any experience in Japanese language study. However, if you can write in Japanese, please write an essay below.


◀ 100

◀ 200


◀ 300

◀ 400

◀ 500

**3. ACCOMMODATION**

Please tell us how long you intend to stay in Kyoto. In the case that you choose your duration to be longer than the program period, please let us know if you would like for us to arrange your accommodation for your whole stay.

For the duration of the program     Other ( From \_\_\_\_\_ to \_\_\_\_\_ )

**Would you like Ritsumeikan to arrange accommodations for you?**

YES     NO                     Please arrange an accommodation for my whole stay  
     Please arrange an accommodation only for the duration of the program

- **If your answer is YES**, please read ‘2014 RSJP2 Accommodation Guide’ on our website and let us know your preference by filling out the accommodation application form online by Wednesday, May 7th, 2014  
 \*Allocation of rooms will be arranged by the university.  
 \*Although we will do our best to suit your room-type preference, please note that we cannot guarantee that you will be able to get the room of your preference, due to the limited availability of the rooms.  
 \*We will be accepting requests to arrange accommodations until Wednesday, May 7th, 2014(application deadline). Any requests received after this date will not be accepted, therefore please advise us of your preference as soon as it is convenient for you to do so.  
 \*The period of stay at each accommodation will be from July 7th (arrival date) to August 9th (departure date) 2014.  
 \*Please refer to the accommodation information for individual students on web site:  
[http://www.ritsumei.ac.jp/eng/html/admissions/program\\_jp/rsjp-rwjp/sum\\_03.html/](http://www.ritsumei.ac.jp/eng/html/admissions/program_jp/rsjp-rwjp/sum_03.html/)
- **If your answer is NO**, please let us know where you plan to stay during the program.

<b>Accommodation Name</b>	<b>Address</b>
	<b>Tel #</b>

### ABOUT YOURSELF & YOUR HEALTH CONDITION

#### 1. How would you describe yourself? CHECK the appropriates:

- |                                      |                                      |                                    |                                      |                                       |
|--------------------------------------|--------------------------------------|------------------------------------|--------------------------------------|---------------------------------------|
| <input type="checkbox"/> Quiet       | <input type="checkbox"/> Outgoing    | <input type="checkbox"/> Studious  | <input type="checkbox"/> Talkative   | <input type="checkbox"/> Conservative |
| <input type="checkbox"/> Independent | <input type="checkbox"/> Adventurous | <input type="checkbox"/> Active    | <input type="checkbox"/> Open-minded | <input type="checkbox"/> Energetic    |
| <input type="checkbox"/> Shy         | <input type="checkbox"/> Serious     | <input type="checkbox"/> Organized | <input type="checkbox"/> Introvert   | <input type="checkbox"/> Religious    |

#### 2. What would you like to do/ learn in Japan? CHECK the appropriates:

- |  |                                  |   |   |   |
|--|----------------------------------|---|---|---|
| <input type="checkbox"/> Tradition       | <input type="checkbox"/> Culture | <input type="checkbox"/> History            | <input type="checkbox"/> Literature     | <input type="checkbox"/> Temple/ Shrine |
| <input type="checkbox"/> Anime/Manga     | <input type="checkbox"/> Modern  | <input type="checkbox"/> Arts               | <input type="checkbox"/> Lecture        | <input type="checkbox"/> Food/ Shopping |
| <input type="checkbox"/> Make Friends    | <input type="checkbox"/> Music   | <input type="checkbox"/> Hand-on experience | <input type="checkbox"/> IT/ Technology |   |
| <input type="checkbox"/> Others( _____ ) |                                  |   |   |   |

#### 3. Language proficiency:

- |                 |                                 |                                   |   |                               |
|-----------------|---------------------------------|-----------------------------------|---|-------------------------------|
| a. English      | <input type="checkbox"/> Native | <input type="checkbox"/> Business | <input type="checkbox"/> Daily Conversation | <input type="checkbox"/> None |
| b. Chinese      | <input type="checkbox"/> Native | <input type="checkbox"/> Business | <input type="checkbox"/> Daily Conversation | <input type="checkbox"/> None |
| c. Spanish      | <input type="checkbox"/> Native | <input type="checkbox"/> Business | <input type="checkbox"/> Daily Conversation | <input type="checkbox"/> None |
| d. Other(_____) | <input type="checkbox"/> Native | <input type="checkbox"/> Business | <input type="checkbox"/> Daily Conversation | <input type="checkbox"/> None |

#### 4. About your health condition

##### 1) Do you drink alcohol? YES / NO

If Yes, please indicate how much :  Sometimes  Often  Other ( \_\_\_\_\_ )

##### 2) Do you take medicine regularly? YES / NO

If Yes, please describe the name of the medicine: ( \_\_\_\_\_ )

##### 3) History of past illness: YES / NO

If YES, please describe in detail:

-Example: anxiety, depression, ADHD, PTSD, any major surgeries, etc...

##### 4) Present health condition

Please describe in detail if any current disease or disorder is present:

-Example: anxiety, depression, ADHD, PTSD, pneumonia, diabetes, etc...

##### 5) Please indicate any special dietary, medical requirements, or allergies you have:

\* In a Japanese culture activity, you will have a chance to cook and eat Japanese food. Since fish and many different kinds of ingredients are used for Japanese foods even soup stock, please mention your dietary information if you have any.

\* If you answered "YES" for 2) or wrote some comments on 4), please attach your doctor's note including sentences that approves your participation for this program with your application form.

#### TRAVEL HISTORY

Place	Duration	Alone/with family/friends?

#### FURTHER INFORMATION

If there is any other information you would like us to know, please write below.


\* We will use your personal information for the purpose of considering your application and processing your documents for participation to our program if your application is accepted. We will not use the information for other purposes without your approval. Please note that the documents you submit to us are not returnable.

私は、以下の契約条件を理解し、2014年度立命館サマージャパニーズプログラム2（以下、「プログラム」という）への参加を申し込みます。

1. 申込書類の記載事項に虚偽の記載を行わない。
2. プログラム費用には、授業料、教材費、フィールドワーク活動費、京都市バス定期代が含まれる。プログラム費用に含まれていない費用は、別途本人が負担する。プログラム費用の振込口座に関する情報および支払期日は、申込完了後に連絡される。プログラム費用は、支払期日までに支払わなければならない。期日までに費用が支払われないときは、本人への催告なく参加の申込みを取り消すことがある。この場合、本人は異議を申し出ることができない。
3. プログラム参加者が本人の事情によりプログラムの参加を辞退した場合には、次のとおり返金される。返金に際し海外送金が必要な場合は、手数料は下記返金額から差し引く。
  - a. プログラム開始前にキャンセルの申し出があった場合、支払われたプログラム費用は全額返金される。ただし、プログラム準備にかかった費用がある場合は差し引く。
  - b. プログラム開始後にキャンセルの申し出があった場合、プログラム費用は返金されない。
4. 立命館大学（以下「本学」という）の事情によりプログラムが中止された場合、または天災・災害・ストライキ・伝染病・政治情勢の変化・戦争・テロ、その他不可抗力的な事態によってプログラムが中止された場合、次のとおり返金される。返金に際し海外送金が必要な場合は、手数料は下記返金額から差し引く。
  - a. 本学の事情による場合は、プログラム開始前、開始後にかかわらず、全額返金する。
  - b. 不可抗力による場合は、プログラム開始前、開始後にかかわらず、プログラム準備にかかった費用を差し引き、残金を返金する。
5. 日本において債務を負った場合は、自己の責任において弁済する。
6. 本人の不注意または本学が予測しえない事情によって、事故、病気または死亡事故が発生した場合、本学に対して何等の金銭的またはその他責任を問わない。
7. 本人の所有物の盗難や損害、交通事故、刑事事件等本学が管理できない状況下で発生した場合は、本人の責任で対応しなければならない。
8. 故意または重大な過失により、本学に損害を与えた場合は、法令にもとづき賠償の責を負う。
9. 本人が、別途誓約書に定める誓約事項に反する事態を生じさせた場合には、本学は、プログラムへの参加取消または帰国措置を命じることがある。

I hereby apply for admission to the "2014 Ritsumeikan Summer Japanese Program 2" (hereinafter referred to as "Program") according to the following terms:

1. The application documents shall not contain any falsified information.
2. The program fee includes the costs for tuition, textbooks, fieldwork, and a bus commuter pass. The applicant must pay any expenses that are not included in the program fee. The bank account information and the deadline for transferring the program fee will be provided after the application has been accepted. The applicant must pay the program fee by the designated deadline. If the program fee is not paid to the set bank account by the due date, the application may be withdrawn without any notice. In this case, the applicant cannot make any objections.
3. If I withdraw from the Program for my own reasons, a refund will be provided according to the following. If the refund is to be made by overseas remittance, any processing fees will be deducted from the repayment sum noted below.
  - a. If the request for withdrawal is made before the start of the Program, the program fee will be refunded. However, the amount of non-refundable costs already paid to arrange any items and/or services for the participant will be deducted.
  - b. If the request for withdrawal is made after the start of the Program, the program fee will not be returned.
4. If Ritsumeikan University cancels the Program for its own reasons or due to natural disaster, strike, contagious disease, change in political situation, war, terrorism, or any other unavoidable circumstances, a refund will be provided according to the following. If the refund is to be made by overseas remittance, any processing fees will be deducted from the repayment sum noted below.
  - a. If the Program is canceled by Ritsumeikan before or after the start of the Program, the program fee will be fully refunded.
  - b. If the Program is canceled due to unavoidable circumstances before or after the start of the Program, the amount of non-refundable costs already paid to arrange any items and/or services for the participant will be deducted from the refund for the program fee that I paid.
5. I am liable for any debt incurred while in Japan.
6. I will not hold Ritsumeikan University responsible, monetarily or otherwise, should I cause an accident or become ill by my own negligence or in circumstances that are out of Ritsumeikan University's control.
7. I will bear sole responsibility for dealing with matters such as theft or damage of my personal items, traffic accidents, criminal cases, or other matters that may arise that are outside of Ritsumeikan University's control.
8. If I cause any damage to Ritsumeikan University, deliberately or by gross negligence, I am liable to compensate for the damages according to the law.
9. If I should violate any of the matters in the Pledge, Ritsumeikan University may direct me to withdraw from the Program or return to my home country.

## 誓約書

私は、2014年度立命館サマージャパニーズプログラム2（以下、「プログラム」という）に参加するにあたり、以下のとおり、誠実に履行することを誓約いたします。

1. プログラムの趣旨と目的を理解し、日本語学習を履修し、プログラムに組まれたアクティビティに参加します。
2. プログラム期間中は、プログラム参加学生としての自覚を持って常に行動します。
3. プログラム期間中は、立命館大学の教職員およびプログラム担当者の指示に従い、日本の公序良俗や法令等に違反しないようにします。
4. 宿泊施設の規則を遵守します。
5. 健康管理は、自らの責任でおこない、またプログラム期間中に怪我・病気をした場合、自らの責任で医療機関の治療を受けます。
6. 自転車・自動車・オートバイ等の運転ならびに購入を行いません。

## Pledge

As a participant of the "2014 Ritsumeikan Summer Japanese Program 2" (hereinafter referred to as "Program"), I hereby pledge that:

1. I understand the outline and aim of the Program and I will attend all scheduled Japanese classes and activities.
2. For the duration of the Program, I will conduct myself with the awareness that I am a Program participant.
3. For the duration of the Program, I will follow the instructions given to me by the Ritsumeikan University staff and the Program coordinator and will not violate any public policy, law, or regulation of Japan.
4. I will abide by the rules and regulations of the residential facility.
5. Staying healthy for the duration of the Program will be my own responsibility, and if I am injured or become ill during the Program period I am responsible for undergoing any medical treatment that may be required.
6. I will not operate or purchase a bicycle, car, motorbike, or any other vehicle.

日付(Date)

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署名(Signature)

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## APPLICATION CHECKLIST

Please complete the following checklist to ensure that your application is complete:

- All pages of the application completed in block letters.
- Two photographs (3 cm × 4 cm) with your name written on the back and stick one with paste on the first page.
- Original certificate of enrollment from the institution you are presently attending.
- Photocopy of the information pages of your passport indicating the passport number and period of validity. (The passport must be valid for the duration of the Program. If you do not already have your passport, please begin the application process immediately.)
- Most recent original academic transcript from the institution you are presently attending.  
\* If you cannot prepare the transcript at this point, please submit it by both e-mail and post as soon as it is available.
- Dr's note approving your participation for this program for students who answered "Yes" for 2) on page 5 or wrote some comments on 4) on page 5.
- Read "2014 RSJP2 Accommodation Guide" and filled out the accommodation application form online.

**The completed application form with supporting documents is to be submitted by May 7th, 2014.**