

# 2016–2017

## Asian Future Leaders Scholarship Program

### Application Guidelines

National University Corporation, Kyoto University

#### 1. Purpose

The Asian Future Leaders Scholarship Program (AFLSP) is a pan-Asian initiative that provides young Asian scholars the opportunity to study abroad in an Asian University and connects 16 Anchor and Participating Universities across 9 cities in East Asia. It was established in 2014 through the generosity of Mr. Ronald K. Y. Chao (Vice Chairman and Director, Novel Enterprises Limited in Hong Kong), and is administered by Bai Xian Asia Institute Limited. With a vision to develop future leaders who embrace cultural diversity and play an active role in creating harmony among the nations, BXAI aims to grant up to 100 AFLSP Scholarships per year to elite students at its 16 Anchor and Participating Universities. Six universities in Japan and China, including Kyoto University, have been chosen as Anchor Universities for the AFLSP. These universities each operate an independent selection process for the AFLSP.

#### 2. Eligibility Requirements

**Only applicants who meet all of the following criteria shall be considered:**

- (1) Supportive of the AFLSP's purposes, interested in international understanding and goodwill, and prepared to contribute.
- (2) Citizenship of an Asian country other than Japan, and prospective status of residence in Japan of "College Student" at the time the scholarship is awarded (those with multiple citizenship of Japan and other country/ies are not eligible).
- (3) Under 35 years of age at the time of application.
- (4) Completed a bachelor's degree at a designated institution<sup>1</sup> (in the case of those who graduated from a university in China<sup>2</sup>, it must be a university classified as "full-time undergraduate" (全日制本科)), or who are expecting to complete such a degree by the beginning of the scholarship term.
- (5) Expecting to enroll as a regular (degree-seeking) student (master's [post-doctoral], doctoral, 5-year doctoral, professional degree program) at a graduate school of Kyoto University in October 2016 or April 2017, and planning to complete that degree program in the standard number of years.
- (6) Completed the screening procedures at the Kyoto University Admissions Assistance Office

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<sup>1</sup> Designated institutions: Peking University, Tsinghua University(in Beijing), Fudan University, Zhejiang University, Shanghai Jiao Tong University, Xi'an Jiao Tong University, Nanjing University, University of Science and Technology of China, Nankai University, The University of Hong Kong, The Hong Kong University of Science and Technology, The Chinese University of Hong Kong, National Taiwan University, Seoul National University

<sup>2</sup> The universities in China: Peking University, Tsinghua University(in Beijing), Fudan University, Zhejiang University, Shanghai Jiao Tong University, Xi'an Jiao Tong University, Nanjing University, University of Science and Technology of China, Nankai University

(AAO)<sup>3</sup> by the beginning of the scholarship term.

Note: Those who graduated/will graduate from a Korean university should also follow this procedure.

- (7) Recommended by a supervising university professor or by an individual of equivalent status.
- (8) Capable of communicating in English.
- (9) Able to participate in the Summer Enrichment Program (an annually held program lasting for approximately four weeks) and other exchange events held as part of the program during the scholarship term.
- (10) Not receiving scholarships or similar support from any other organization or government during the term of the scholarship.
- (11) Not engaged in any casual employment or other work during the term of the scholarship, unless granted permission.
- (12) Never previously received an AFLSP Scholarship.
- (13) In genuine need of financial support.
- (14) In sound physical and mental health, with high moral standards, and an outstanding academic record.

### **3. Number of recipients**

Approximately fifteen, throughout the university.

- \* Note: Approximately ten applicants scheduled to enroll in April 2017 shall be placed on a separate reserve list and may be selected to receive the scholarship if any of the originally selected applicants fail to meet the eligibility requirements by the starting date of the scholarship term.

### **4. Scholarship amount and payment method**

Annual amount: 25,000 US dollars.

- \* As the Scholarship shall be paid in Japanese yen, the actual amount received may vary depending on the exchange rate.
- \* The total scholarship amount shall be divided into monthly stipends and the amount equivalent to the tuition fee. The monthly stipend shall be paid into the recipient's bank account in monthly installments. The amount equivalent to the tuition fee shall be paid in two installments, together with the monthly stipend, in May and November. The recipient's enrollment status shall be checked each month prior to payment.

### **5. Scholarship term**

Maximum of two years (extension not possible).

### **6. Application documents**

- \* All documents must be submitted in either English or Japanese.

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<sup>3</sup> Please see "Admissions Information for Students of Chinese, Hong Kong, and Taiwanese Universities" on the Kyoto University website.

Japanese: <http://www.kyoto-u.ac.jp/ja/international/students1/ku-ao.html>

Chinese (simplified): <http://www.kyoto-u.ac.jp/zh-cn/education-campus/international/students1/ao.html>

- \* All attached documents should be submitted as PDF files, except for item (3), which should be submitted in JPG format.
  - \* All documents should be typed, except for signatures.
  - \* **Any documents which cannot be submitted by the deadline must be indicated on the application form and submitted as soon as they are obtained.**
- (1) Scholarship Application Form (online form), which must be completed by the applicant
  - (2) Letter of recommendation from supervising professor or equivalent. (Use the standard form provided. If possible, the letter of recommendation should be provided by the applicant's prospective graduate school supervisor. If the applicant is not able to submit a letter of recommendation from a Kyoto University faculty member because their supervisor has not yet been determined or for other similar reasons, the letter of recommendation should be provided by a supervisor or faculty member of equivalent status at the university or graduate school in which the applicant is currently, or was recently, enrolled.)
  - (3) Photograph of the applicant. (Head-and-shoulders image with no headwear, taken in the last six months. To be submitted as a JPG file.)
  - (4) Certificate of Language Proficiency (JLPT: Japanese Language Proficiency Test, TOEFL, etc.)
  - (5) Certificates. Please refer to "4. Documents to be upload to the AAO by the applicant" (4.AAOへ志願者がアップロードする必要書類) in "How to Apply for AAO Screening."<sup>4</sup> (AAO 手続きについて)  
Note: Those who graduated/will graduate from Korean university should also follow these procedures.
  - (6) Declaration of Understanding and Agreement for an International Student Scholarship Application. (Use the standard form provided. Complete in either Japanese or English.)
  - (7) Letter of Admission from a graduate school at Kyoto University.
  - (8) Copy of Residence Card (both sides).

## 7. Application dates and procedures

Application procedure: ONLINE Registration

URL: <https://reg34.smp.ne.jp/regist/is?SMPFORM=nita-sjtir-9e1e3f05efb090e8794d1b76251209b6>

Application period: May 21 to May 31, 2016 (closes at 17:00 p.m. Japan time).

Note: **The website cannot be accessed on or after the deadline.**

All documents must be completed in full before being sent to the Kyoto University AFLSP ONLINE Application Website (at the URL above) by the deadline. Applications shall not be accepted under any circumstances if they are submitted outside the application period, by any method other than the one specified above, or in an incomplete form. Once submitted, the application documents are not returnable.

## 8. Selection and notification of results

The primary screening will be based on the application documents. Those who pass the primary

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<sup>4</sup> Refer to the PDF file "How to Apply for AAO Screening," available on the website indicated in footnote 3 on Page 1.

screening will then be required to take an interview.

Note: The Interview will be held between late July and early September. Applicants must attend the interview at the date and time specified by Kyoto University. Requests to change the time or date of the interview will not be accepted. Applicants who fail to attend the interview at the designated date and time will be disqualified from the application process.

Deadline for applications

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Mid-June to early July: Stage 1 Screening (document screening): Screening of application documents by the Kyoto University selection committee

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Late July (tentative): Notification of the results of the Stage 1 Screening (by e-mail)

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Late July to early September: Stage 2 Screening (interview): Interview conducted by the Kyoto University selection committee

\* Those who pass the Stage 1 Screening will be provided with further information about the interview at a later date.

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Late September (tentative): Notification of the results of the Stage 2 Screening (by e-mail)

## 9. Suspension or termination of scholarship

- (1) Scholarship payments shall be cancelled if any of the following applies to a recipient:
  - a. Leave of absence, extended non-attendance, or withdrawal from the university.  
Note: Notification of such absences/withdrawal should be given to the scholarship recipient's AFLSP coordinator at least six months in advance.
  - b. Subject to disciplinary action by the university.
  - c. Failure to satisfy any one of the eligibility requirements.
  - d. Circumstances which are deemed an impediment to academic progress or course completion.
  - e. Failure, without legitimate grounds, to attend an event or activity conducted as part of the AFLSP.
  - f. Judged unfit to be a scholarship recipient for other reason(s).
- (2) The scholarship award shall be revoked if any falsities are discovered in the recipient's application documents.

## 10. Points to note

- (1) Recipients may be required to repay part or all of the scholarship if it is determined that a fraudulent act has been committed.
- (2) Personal information contained in scholarship application documents shall not be used for any purpose other than administration of the scholarship program.
- (3) In the event that there are interpretation discrepancies between different language versions of these Application Guidelines, the Japanese language version shall be deemed the official version and shall

govern in any conflict.

## 11. Inquiries

Please address any inquiries to:

AFLSP Coordinator, International Education and Student Mobility Division,

Education Promotion and Student Support Department, Kyoto University

Yoshida Nihonmatsu-cho, Sakyo-ku, Kyoto 606-8501, Japan

E-mail: AFLSP@mail2.adm.kyoto-u.ac.jp

Open Monday to Friday from 9:00 to 17:00 (closed on weekends and national holidays)

- \* We do not accept inquiries other than those regarding the AFLSP at Kyoto University, or requests for information on selection results. Inquiries are accepted in Japanese or English only.

Please use the AAO e-mail address in Footnote 3 on Page 1 for inquiries regarding the AAO. Inquiries regarding admissions and entrance examinations should be directed to the graduate school concerned.

### **Frequently Asked Questions regarding scholarship applications**

Q. How do I calculate my Grade Point Average (GPA)?

A. Please calculate your evaluation score using the table below.

Grade Type 1		Excellent	Good	Fair	Fail
Grade Type 2		A	B	C	F
Grade Type 3		100-80	79-70	69-60	59 or below
Grade Type 4	100-90	89-80	79-70	69-60	59 or below
Grade Type 5	S (Outstanding)	A (Excellent)	B (Good)	C (Fair)	F (Fail)
Grade Type 6	A	B	C	D	F
<b>Grade Points</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

Calculating your GPA: (The number of grade point 3 credits  $\times$  3 + the number of grade point 2 credits  $\times$  2 + the number of grade point 1 credits  $\times$  1 + the number of grade point 0 credits  $\times$  0) divided by the total number of credits.

Q. I am not currently enrolled at a university / do not have a supervisor or equivalent. Who should I ask to provide my "letter of recommendation from supervisor or equivalent" as required for the application?

A. Please obtain your letter of recommendation from a faculty member at the university you attended most recently. The faculty member should be involved in the academic field in which you majored, and should know you well.

Q. Can I still gain admission to Kyoto University even if I am not selected for this scholarship?

A. Yes. Selection for the scholarship and selection for admission are completely unrelated. You must still complete the AAO procedures regardless of whether or not you are awarded the scholarship.

Q. Are there any other scholarships that I can apply for?

A. At any one time, you can only apply for one scholarship for which Kyoto University handles applications directly. Please also note that applications for most general scholarships are accepted only after enrollment (although some do accept applications from students who have been admitted but who are not yet enrolled). If you are not selected to receive the AFLSP scholarship, please contact the graduate school to which you are seeking admission for more details of other scholarships available.

Q. Who is likely to be awarded the AFLSP scholarship?

A. Recipients will be selected by the Kyoto University Scholarship Selection Committee in accordance with internal selection guidelines. The committee will make an overall evaluation of the content of each applicant's documents. We cannot respond to specific inquiries regarding the selection criteria or the committee's decisions.

Q. When do the scholarship payments commence?

A. Payments will commence on the month in which the recipient enrolls as a regular student at Kyoto University. The scholarship will be paid into an account held in the recipient's own name at a Japanese bank. Recipients should ensure that they open a bank account in Japan prior to the first scheduled payment.

Q. If I am not selected for the scholarship this year, can I re-apply next year?

A. The application schedule for the next academic year has not yet been finalized, but if applications are to be taken, you will be allowed to apply. Please note, however, that students enrolling as regular students at Kyoto University in October 2016 or April 2017 will not be eligible.

Q. I was selected as an AFLSP scholarship recipient, but I have subsequently been admitted to a different graduate school/program from the one I listed on the scholarship application form. Can I still receive the scholarship?

A. The selection committee will re-assess your application and determine whether or not you are still eligible for the scholarship. If you enroll in a university other than Kyoto University, or enroll as a non-regular student (e.g. as a research student), you will no longer be eligible.

Q. Am I eligible to apply if I am enrolled as a research student before enrolling in a degree-seeking program?

A. Yes, you may apply for the AFLSP scholarship if you will be enrolling in a degree-seeking program at Kyoto University in October 2016 or April 2017 after being enrolled as a research student (please note, however, the scholarship shall not be paid during the term for which you are a research student). In such a case, you should complete AAO inquiry procedures before you enroll as a research student. For information on how to enroll as a research student, please contact your chosen graduate school.

### **Useful websites regarding studying at Kyoto University**

Kyoto University Website: Admissions Guide for International Applicants:

English, Chinese, Korean:

<http://www.kyoto-u.ac.jp/en/research/international/publications/guide.html>

Japan Student Services Organization (JASSO) Website: Study in Japan

English: [http://www.jasso.go.jp/study\\_j/index\\_e.html](http://www.jasso.go.jp/study_j/index_e.html)

Chinese: [http://www.jasso.go.jp/study\\_j/index\\_chi.html](http://www.jasso.go.jp/study_j/index_chi.html)

Korean: [http://www.jasso.go.jp/ko/study\\_j/sgtj.html](http://www.jasso.go.jp/ko/study_j/sgtj.html)