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| **附件：**  **孔子学院骨干教师备案表** | | | | | | | | | | | | | | | | | | | | | | | | |
| **个人简况** | | | | | | | | | | | | | | | | | | | | | | | | |
| 姓名 | |  | | | 性别 | | | | |  | | | 出生日期 | | | | | |  | | | | | 照片 |
| 政治面貌 | |  | | | 民族 | | | | |  | | | 婚姻状况 | | | | | |  | | | | |
| 身份证号码 | |  | | | | | | | | | | | 出生地 | | | | | |  | | | | |
| 工作单位 | |  | | | | | | | | | | | 单位所在地（省市） | | | | | |  | | | | |
| 专业技术职称 | | | | | |  | | | | | | | 行政职务 | | | | | | | | | | |  |
| 家庭电话 | |  | | | | | | 手机 | | | | |  | | | | | | 电子邮件 | | | | |  |
| 通信地址 | |  | | | | | | | | | | | | | | | | | 邮政编码 | | | | |  |
| **配偶情况** | | | | | | | | | | | | | | | | | | | | | | | | |
| 配偶姓名 | | | | | 工作单位 | | | | | | | | | | | | | | 手机/联系电话 | | | | | |
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| **外语能力** | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | | 语种 | | | | | | | | | | | | | | | | 证书等级 | | | | | |
| 第一外语 | | |  | | | | | | | | | | | | | | | |  | | | | | |
| 第二外语 | | |  | | | | | | | | | | | | | | | |  | | | | | |
| 普通话 | | | | | | | | | | | | | | | | | | |  | | | | | |
| **受教育经历（从大学填起）** | | | | | | | | | | | | | | | | | | | | | | | | |
| 就读学校 | | | | 专业 | | | | | | | 起止时间（年/月） | | | | | | | | | | | | 所获学历、学位 | |
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| **国内工作经历** | | | | | | | | | | | | | | | | | | | | | | | | |
| 工作单位 | | | | | | | 起止时间（年/月） | | | | | | | | | | 工作内容 | | | | | | | |
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| **国外工作经历** | | | | | | | | | | | | | | | | | | | | | | | | |
| 国家 | 工作单位 | | | | | | | | | 起止时间（年/月） | | | | | | | | | | | 工作内容 | | | |
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| **在国内学校接受业务培训情况** | | | | | | | | | | | | | | | | | | | | | | | | |
| 培训单位 | | | | | | | | | | 起止时间（年/月） | | | | | | | | | | | | 培训内容 | | |
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| **本人著作、论文和参加学术活动情况** | | | | | | | | | | | | | | | | | | | | | | | | |
| 著作、刊物、论文名称 | | | | | | | | | | | | | | | | 时间 | | | | | | | | |
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| **获得国际汉语教师证书及其它情况** | | | | | | | | | | | | | | | | | | | | | | | | |
| 证书名称 | | | | | | | | | 获得时间 | | | | | | | | | | | 证书等级 | | | | |
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| **本人承诺上述所填内容及提交的其他材料真实无误，如上述信息虚假不实，愿意承担由此造成的一切责任和后果。**  申请人签字： 年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | |
| **单位审批意见** | | | | | | | | | | | | | | | | | | | | | | | | |
| 单位（校级）负责人签字： 单位盖章  年 月 日 | | | | | | | | | | | | | | | | | | | | | | | | |

**附表：**

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| **基本情况** | | | |
| 姓名 |  | 校内单位 |  |
| 最高学位 |  | 是否愿意外派 | □是 □否 |
| 是否是孔子学院专职教师 | □是 □否 | 有无《国际汉语教师证书》 | □有 □无 |
| 工号 |  | 入校工作年月 |  |
| 注：若工号年份与入校年份不符，请补充说明原因 | | | |
| 国外汉语教学工作年限 | 年中方院长 + 年公派教师 + 年志愿者  **共计：** **年** | | |
| 注：“国外汉语教学工作年限”计算说明：  1、“国外汉语教学工作年限”指通过孔子学院总部派出的中方院长、公派教师、汉语教师志愿者经历；  2、以6个月为限，取整计算年限，例如：1年5个月，计为1年；1年6个月，计为2年。 | | | |
| **校内单位推荐意见** | | | |
| 本单位同意推荐该名教师申请成为南开大学孔子学院骨干教师。该教师如被录取，本单位同意在外派与单位工作安排不冲突的情况下，按有关规定及程序协助其办理派出手续。  □是 □否  校内单位负责人签字： 单位盖章 年 月 日 | | | |